

# THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY, PATIALA

Ref.No.AS/AUX/1429-B

Dated: January 15, 2025

## AUXILIARY EXAMINATIONS (FEBRUARY 2025)

It is intimated to all concerned that auxiliary examinations for all UG/PG/Ph.D.(course work) students are scheduled to be conducted in offline mode tentatively w.e.f. 17.2.2025. Following students are eligible to apply:-

- (i) Any student who has pending 'E' or 'I' grade(s) in the course(s). Maximum number of subjects a student can register is **6 (six)**.
- (ii) The students of all programmes or those students who have already completed the normal duration of such programme are allowed to take this examination if they have earned 'E' or 'I' grade in any of the previous semesters.
- (iii) ***The students cannot register for auxiliary examinations for the Project based courses and courses having no EST.***

The students who will register for the auxiliary examination will appear for it as a single examination, and they will not have to attend any classes for these exams. However, a course instructor will be designated to conduct the examination and guide the student.

### Note:-

- \* ***The 'I' grade(s) will be converted automatically to the respective grade/s by replacing EST marks as '0' where student/s did not appear in the auxiliary examination.***
  - The auxiliary examination shall be treated as reconduct of the end semester examination of a particular course.
  - The grades shall be awarded by replacing the end semester marks with the marks secured in auxiliary examination (as per the weightage of EST marks for the particular course).
  - Candidates who have secured an 'E' grade in a particular course will be awarded 'C' as the maximum grade and for 'I' grade, students can get any grade.
  - For grading the cut off limits of the exams conducted in the concerned semester shall be taken into consideration for the award of grades.
- Last date for applying : 31.1.2025**  
**Date of start of examinations : 17.2.2025 (tentative)**
- Once applied, the student **can withdraw** from auxiliary examinations *till 10.2.2025* with due approval from Dean (Academic Affairs) after which no refund will be given.

The interested students are required to fill an application form (available with this Notice) alongwith examination fees of **Rs.2000/- per subject** failing which they will not be allowed to sit in the examination. **Duly filled form alongwith proof of fee payment** should be submitted in any one mode – either in Academic Section or via email at [ss\\_a@thapar.edu](mailto:ss_a@thapar.edu) latest by **January 31, 2025**.

Sd/-

**DY.REGISTRAR (ACADEMIC)**

Copy to : DOAA/COE / DOSA  
All Heads of Departments/Schools  
Registrar  
Finance Officer  
Notice Board

**THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY, PATIALA**  
**(Deemed to be University)**

**APPLICATION FORM FOR AUXILIARY EXAMINATION**

Part A: To be filled up by the student

1. Name: \_\_\_\_\_
2. Regn./Roll No. : \_\_\_\_\_
3. Programme and Branch: \_\_\_\_\_
4. C.G.P.A. \_\_\_\_\_
5. Mobile No.: \_\_\_\_\_
6. Details of fee paid: Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_  
(Attach proof)

Courses for Auxiliary Examination:

S.No.	Course No.	Course Title	Existing Grade

**Note: Please fill the correct code and subject. Wrong entries may be rejected.**

Signature of the student

Date: \_\_\_\_\_

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**Part B (For office use)**

**Verified**

Recommended for Auxiliary Examination.

Approved

**Sr. Superintendent**

Dean, Academics

***Fee payment details and form submission details are given on next page***

## Payment Mode Details

The students can make the auxiliary examination fee payment using any one of the following modes:

1. Online using your Debit Card/Credit Card/Net Banking by visiting the link <https://eazypay.icicibank.com/eazypayLink?P1=/QXDwbDYmH8fJlaL4JBpvw>
2. NEFT/RTGS to the following bank account:

Beneficiary Name:	THAPAR INSTITUTE OF ENGG. & TECH.
Beneficiary Account No;	398101000011
IFSC CODE	ICIC0003981
Beneficiary Bank Name:	ICICI BANK, TIET, BRANCH, PATIALA

### Steps for Auxiliary Examination Form submission

1. Fill the auxiliary examination form (available in Academic Section or download from website).
2. Pay fee and attach proof with the auxiliary exam form.
3. **Submit the form alongwith fee receipt IN ANY ONE MODE – either via email or in Academic Section.**